



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

21 April 2025

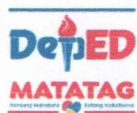
DIVISION MEMORANDUM
No. 335 s.2025

**TRAINING FOR CAMPUS JOURNALISM COACHES
AND SCHOOL PAPER ADVISERS**

To: Asst. Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public/Private Elementary & Secondary School Principals
Concerned Teachers
This Division

1. This Office announces the conduct of a voluntary training for all interested campus journalism coaches and school paper advisers, to be held at the Division Function Hall and Father William Masterson Elementary School. The specific dates shall be announced in a separate memorandum.
2. This initiative aims to equip participants with the essential skills and knowledge to effectively mentor student journalists and manage campus publications. Sessions will cover key topics relevant to campus journalism.
3. The training will be facilitated by the Cagayan de Oro City Campus Journalists, School Paper Advisers and Coaches Association, Inc. (CDOCJSPACAI).
4. Participation in this training is strictly voluntary. Interested teachers are required to submit a Letter of Intent expressing their willingness to attend, even amidst the 30-day mandatory vacation period. The letter should clearly articulate their commitment to participate in the full duration of the training.
5. As recognition of their time and commitment, participants shall earn service credits in accordance with the provisions of DepEd Order No. 53, s. 2003.
6. A registration fee of two thousand pesos (P2,000.00) shall be collected to cover expenses, professional fees, and accommodations of the resource persons. This may be charged against the school MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
7. The deadline for registration is on or before April 23, 2025. For inquiries, kindly coordinate with Dr. Helen Lucman, Phoebe Taruc, or Dr. Rochelle Nala.
8. Enclosed is the Schedule of Activities for your guidance.

Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>



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9. This office promotes the Equal Opportunity Principle (EOP). Thus, inclusive, and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
10. Immediate and wide dissemination of this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

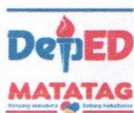
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

CAMPUS JOURNALISM

TRAINING

DM-078-CID-IM-PWT/training for campus journalism coaches
April 21, 2025



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Enclosure No. ____ Division Memorandum No. ____, s. 2025 Training for Campus Journalism Coaches and School Paper Advisers

Training Matrix

DAY 1	DIVISION FUNCTION HALL		
7:30 -7:45	Registration	TWG	
7:45- 8:15	Opening Program	TWG	
	Philippine National Anthem	Rochelle Nala	
	Opening Prayer	AV presentation	
	Welcome Remarks	Audie S. Borres Assistant Schools Division Superintendent	
	Roll call of Participants	Helen R. Lucman EPS	
	Statement of Purpose	Phoebe W. Taruc EPS	
	Inspirational Message	Roy Angelo E. Gazo Schools Division Superintendent	
8:15-12:00	BREAK OUT SESSIONS		
8:15 – 12:00	Lecture		
1:00 – 3:00	Writing Activities		
3:00 – 5:00	Critiquing		
FWMES CENTEX ROOM (8:15- 5:00)	FWMES CLASSROOM	DIVISION FUNCTION HALL	
TV BROAD: LECTURE WRITING SESSIONS SIMULATION CRITIQUING	ONLINE & COLLABORATIVE DESKTOP PUBLISHING: LECTURE WRITING SIMULATION	INDIVIDUAL EVENTS NEWS WRITING, COPYEDITING, SCIENCE & TECH,	INDIVIDUAL EVENTS: FEATURE,
12:00- 1:00	LUNCH BREAK		
1:00 – 5:00	RESUMPTION OF TRAINING SESSIONS		
1:00 – 3:00	Writing sessions		
3:00 – 5:00	Critiquing		

DAY 2			
7:30-8:00		MOL	
8:00 – 12:00		BREAKOUT SESSIONS	
8:00 – 10:00		LECTURE	
10:00- 12:00		WRITING SESSIONS	
12:00 – 1:00		LUNCHBREAK	
1:00 – 5:00		CRITIQUING	
ROOM ASSIGNMENTS			
FWMES CENTEX ROOM	FWMES CLASSROOM	DIVISION FUNCTION HALL	
RADIO BROADCAST LECTURE WRITING ACTIVITIES SIMULATION CRITIQUING	ONLINE & COLLABORATIVE DESKTOP PUBLISHING: LECTURE WRITING SESSIONS SIMULATION CRITIQUING	INDIVIDUAL EVENTS SPORTS, PHOTOJOURNALISM	INDIVIDUAL EVENTS: EDITORIAL, COLUMN
DAY 3			
DIVISION FUNCTION HALL			
SCHOOL PUBLICATION PRODUCTION: LECTURE SIMULATION CRITIQUING OF SCHOOL PAPERS			

Prepared by:

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EPS

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Chief, CID

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OIC-CID Chief

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Schools Division Superintendent